



ANNUAL GENERAL MEETING MINUTES
Sunday, September 18, 2011 ~ 7:30-8:15AM
Vancouver Marriott Pinnacle Hotel, BC

1. **Call to order, introduction and recording of attendance (79 persons attending)**
2. **In Memoriam:** recognition of members recently deceased. President Dr. Deborah Hellyer requested a moment of silence for the following members: Dr. Helen Gryniewski (Mississauga, ON), Dr. Kersti Covert (Saint John, NB), Dr. Anne Lees (Powell River, BC), Dr. Lois Davies (Vancouver, BC) and James Mah Ming (Associate, Red Deer, AB)
3. **Approval of the 2010 AGM minutes – Toronto, ON, September 25, 2010 (as circulated).**
MOTION: to approve the 2010 minutes.
Moved by: Dr. Miriam Salamon, **Seconded by:** Dr. Andrea Canty **All in favour**
4. **President's Annual Report/Overview – Dr. Deborah Hellyer**

Membership: Improving Members' Benefits & Services

- For the growth of the organization, members were reminded to please recruit new members and to take a medical student under their wing.
- A new service this year is the membership directory on the website. Thank you to Dr. Janet Dollin and Association Manager Susan for implementing that.
- Also new this year, FMWC offered members Maude Abbott research grants and MALF became a grant fund instead of a loan.
- A new award was the Student Leadership Award which was given out to Pamela Verma. This along with the MALF grant, ignited our student members and we received many applications and nominations.
- The national office's staffing was increased by 1 day to meet the HR demands of a growing organization. We now have the equivalent of 1.2 staff. Welcome to new staff person, Colby Williams.

Community Contribution, Visibility and Advocacy:

- The President has been representing the FMWC at the CMA's annual meeting and specialist forum in Newfoundland, as well as a roundtable on Physician Health at the CMA.
- Advocacy – had an interview with the Medical Post, addressing the issue of women in leadership roles.
- FMWC has been very visible with the National Pap Test Campaign – increased partnerships with medical associations, provincial cancer agencies and the Canadian Cancer Society. The number of clinics is growing with over 200 clinics.
- "Pill Talk With Your Doc" patient education webinar to be launched in October, initiated by Dr. Vivien Brown.

Financial Viability:

- Financially FMWC has done very well again this year and the finances are in a good state. We have stronger relationships with sponsors and partners such as the BCMA, OMA, CMA and pharma. AGM attendance and revenue have gone up and expenditures have been reduced by offering more online/paperless services.
- Recognized Dr. Eileen Cambon – for her gift of her book "Uppity Women We Are".



Voting of proposed Bylaw changes (as circulated)

- The Federation recently had an audit to its charitable status. The auditors stated that we need to remove references to charities in our by-laws to be in compliance with the CRA. These are regulatory changes. In order to maintain charity status, we have to set up independent governance and structures. CRA finds us to be a small player, but could potentially remove our charitable status.
- Other changes to the bylaws are the name for the City of Ottawa and changes to the names of the CMA committees
- The loan fund this year was converted to grant fund, due to the need to provide disbursements
- The board will be setting up a bylaw committee to consider other bylaw changes

Discussion:

- Dr. Shajia Khan felt that the MARF committee and bylaw committees should work on recommendations and that these changes be postponed until next year's AGM.
- **Dr. Kathleen Gartke:** If MARF is taken out of the standing committees, there is no alternate structure in place to look after funds at the moment. If we cut loose the charity, it has no controls, no governance structure.
- **Dr. Charmaine Roye:** Agreed that FMWC needs more time to consider them.

Motion: to sever the components of the proposed by-law changes 1c) for board committees to review and to defer these changes to the next AGM.

Moved by: Dr. Charmaine Roye **Seconded by:** Dr. Alexandra T. Greenhill **Passes**

Motion: to approve bylaw changes 1a and 1b

- **Moved:** Dr Shelley Ross **Seconded:** Dr. Patricia Simpson **All in favour**

5. Honorary Secretary's Report – Dr. Cathy Wilkie

- Honorary Member 2011-2012 nomination – Dr. Colleen O'Connell (as circulated)
MOTION: to approve of Dr. Colleen O'Connell for Honorary Member
Moved by: by Dr. Cathy Wilkie **Seconded by:** Dr. Andrea Canty **All in favour**

6. Treasurer's Report – Dr. Vyta Senikas (as circulated)

- Dr. Senikas was unable to attend; Dr. Hellyer presented her report.

a) Approval of the 2010 audited financial statements (as circulated)

- **Moved by:** Dr. Andrea Canty **Seconded by:** Dr. Crystal Cannon **All in Favour**

b) 2012 Proposed Budget (as circulated)

- Some concerns were raised about the FMWC rent increasing since FMWC will likely be moving next year. However, since these costs are unknown, the budget is based on what we can project. Since FMWC is in a good financial state, there is wiggle room if needed.
- **Moved by:** Dr. Shelley Ross **Seconded by:** Dr. Vivien Brown **All in Favour**

c) Approval of the 2011 auditors; Welch LLP

- **Moved by:** Dr. Andrea Canty **Seconded by :** Dr. Susan Wilkinson **All in Favour**

d) Approval of the 2011 Branch Rebates to remain at 25%

- **Moved by:** Dr. Andrea Canty **Seconded by:** Dr. Vivien Brown **All in Favour**

e) Approval of the 2012 Membership Fees

- Increase the Full Member to \$175 and the 1st yr/2nd yr in Practice and Associate fees to \$90
- **Moved by:** Dr. Patricia Simpson **Seconded by:** Dr. Sajni Thomas **All in Favour**



- **Recognition of the Past Treasurer:** Dr. Susan Wilkinson was presented a gift for her past work with the FMWC by board member Dr. Sajni Thomas.
- 7. MWIA Report– Dr. Claudia Morrissey, North American VP**
- Reminded delegates that all FMWC are MWIA members
 - Invited FMWC members to attend the **MWIA 2012 North American Regional Meeting** in Miami Florida, April 13-15, 2012
 - Also, in 2013: **MWIA's International Congress** will take place in Seoul, Korea
 - If members see an issue for MWIA, please pass it on to your MWIA rep or Dr. Shelley Ross, Secretary General for the MWIA.
- 8. Nomination Committee's report – Dr. Andrea Canty (as circulated)**
- Call for Nominations from the floor for open positions:
President-Elect: Dr. Pat Mousmanis nominated Dr. Alexandra T. Greenhill, Dr. Greenhill accepted
Honorary Secretary: Dr. Anne Niec self-nominated
National Treasurer: Dr. Sajni Thomas nominated Dr. Kathleen Gartke, Dr. Gartke accepted
CMA Affiliate Societies Representative - Dr. Crystal Cannon self-nominated
Awards Committee Members (1 position) – Dr. Clara Tan-Tam was nominated (not present to confirm)
Nominating committee members (2 positions): Dr. Charmaine Roye was nominated, 1 vacancy
Newsletter committee members (2 positions): Dr. Nahid Azad nominated Pamela Verma (not present to confirm) and Dr. Pat Mousmanis self-nominated
MARF committee member (Board): Dr. Sajni Thomas self-nominated
Finance committee chair – Dr. Kathleen Gartke withdrew and nominated Dr. Wilkinson. Dr. Wilkinson accepted
Finance committee members (1 position): Dr. Janet Dollin nominated Dr. Carole Williams., Dr. Williams accepted
Website committee members (1 position): Pamela Verma and Lucie Filteau
MOTION: to accept the slate of candidates.
➤ **Moved by :** Dr. Andrea Canty, **Seconded:** Dr. Charmaine Roye **All in favour**
- 9. New Business: Annual Board Meeting Resolutions – Dr. Deborah Hellyer**
- AGM 2012 will be in Halifax, Sept. 21-23, 2012
 - **MOTION:** to accept AGM 2013 to be held in Ottawa
Moved: Dr. Deborah Hellyer **Seconded:** Dr. Karen Stillman **All in Favour**
- 10. Inauguration of New President (passing of the medal)**
- Dr. Deborah Hellyer passes the medal to Dr. Nahid Azad
 - **New President's focus for 2012:**
 - a) To improve organizational effectiveness
 - b) Female leadership development
 - c) New policy initiatives
- 11. Draw for prizes and Adjournment**
- The BCMA donated prizes which were drawn to thank members for attending the AGM
 - **MOTION:** to adjourn the meeting **Moved:** Dr. Susan Wilkinson **Seconded:** Dr. Sajni Thomas **All in favour**